

Central Carolina Cycling By Laws – Rev A

1 Identity

- 1.1 The name of the club shall be the CENTRAL CAROLINA CYCLING CLUB
- 1.2 The purpose of the club shall be to provide members with the best possible opportunities to enjoy cycling in any form. Additionally, the club shall promote responsible and safe practices, and be advocates for the advancement of cycling in the community.
- 1.3 The emblem of the CENTRAL CAROLINA CYCLING CLUB shall be indicated on the top of the first page of the by-laws.

2 Government

- 2.1 The government of the club shall be by an Executive Board.
 - 2.1.1 The Executive Board shall consist of the Executive officers, the chairmen of standing committees, and the immediate past president.
 - 2.1.2 The Executive Board shall be composed of club members in good standing.
 - 2.1.3 The duties of the Executive Board shall be to construct and implement club policy. It shall also be responsible for implementation of programs and activities to support the Mission Statement of the club.
 - 2.1.4 On items requiring approval of the Executive Board, a simple majority of all Board members shall be required.
- 2.2 The Executive Officers of the Club shall be a President, Vice-President, a Secretary/Scribe and a Treasurer.
 - 2.2.1 The elected officers shall serve 2 year staggered terms and be elected bi-annually at the November club meeting to serve terms commencing January 1 and ending the 31st of the following December after 2 years.
 - 2.2.2 The Duties of the President shall be to preside over the monthly and special meetings, to preside over the meetings of the

Central Carolina Cycling By Laws – Rev A

Executive Board, to appoint Team Chairmen, and to ensure the success of the club programs and activities.

2.2.3 The Duties of the Vice-President shall be to preside in the absence of the President, to assist the President in the direction of the club activities and chair the Membership Team.

2.2.4 The Duties of the Secretary/Scribe shall be to take Minutes of all club and Executive Board meetings, to maintain a file of all club correspondence, to keep records of club activities, to supervise elections.

2.2.5 The Duties of the Treasurer shall be to accept payment of dues, to maintain an accurate account of club income and expenditures, to pay all bills approved by the Executive Board, to report the state of the club finances on a quarterly basis, to supervise elections.

2.3 Should the Presidency become vacant, the Vice President shall assume the Presidency. A vacancy in any other office shall be filled by special elections at the monthly club meeting following the occurrence of the vacancy.

2.4 An officer may be removed at anytime either by a vote of two-thirds majority of the members, or by unanimous vote—excluding the officer concerned—of the members at a meeting containing a quorum.

3 Elections

3.1 The President shall appoint a Nominating Team prior to the 1st of October each year.

3.2 The Nominating Team shall prepare a slate of officers at the October meeting at which time the slate shall be opened to nominations from the floor.

3.3 The Slate of Nominees shall be published in the newsletter or mailed to the members on the roster at least fifteen days prior to the November club meeting.

3.4 A simple majority of the members present and voting at the November club meeting will elect each Officer.

Central Carolina Cycling By Laws – Rev A

4 Membership

4.1 Membership shall be open to anyone supporting the Mission Statement of the club. The only standing requirement of membership be that the individual be a responsible steward and advocate of cycling.

4.2 Club Dues

4.2.1 The amount of annual dues shall be set by a majority of members in attendance at the November club meeting becoming effect the following January. Initial club dues shall be set at :
Individual Adult (19 and over) \$25.00
Individual Junior (18 and under) \$10.00
Family (Individual + spouse + children) \$45.00

4.2.2 Membership dues shall cover a period of one year beginning January 1st and Extending through December 31st.

4.2.3 Renewal dues shall be charged at the full annual rate.

4.2.4 Additional fees may be assessed for other activities or requirements. Additional fees must be approved by a majority of the Executive Board. - should we strike section?

4.2.5 Requests for the refund of club dues shall be made in writing to the Executive Board. The Executive Board shall determine whether the request for refund is honored.

4.3 Types of Membership

4.3.1 Single memberships shall be made available to anyone of legal age or a minor having the written permission of his/her parent or legal guardian to join the club and participate in club activities.

4.3.2 Family memberships shall be made available to an immediate family, which will consist of spouse, partner, and children residing at a single address.

4.4 Membership Suspension or Revocation

4.4.1 The Executive Board shall be responsible for suspending or revoking the membership of any member for any reason deemed necessary by the Board, with emphasis on those things that reflect

Central Carolina Cycling By Laws – Rev A

on the club in a negative manner.

4.4.2 The Executive Board shall be required to send written notice of pending suspension or revocation of the membership to the concerned party at his/her last known address. The written notice shall include specific reference to the allegations being made that led to the action.

4.4.3 The member concerned shall have fourteen (14) days to respond to the allegations, or request a hearing before the Executive Board.

5 Club Meetings

5.1 Club meetings shall be held monthly.

5.2 The President, the Executive Board, or the Board of Directors shall be able to call special meetings.

5.3 One quarter of the membership on the active roster shall constitute a quorum.

5.4 A club meeting shall be deemed official if ten (10) members and two (2) members of the Executive Board are present.

5.5 Minutes of meetings shall be maintained and made available to all members.

6 Teams

6.1 The Standing Teams of the Club shall be Rides, Events, and Membership.

6.1.1 Rides Team shall be responsible for directing and supervising regular group rides organized by CENTRAL CAROLINA CYCLING CLUB. Supervision responsibilities include assignment of ride leaders and sweepers for rides that are labeled No-Drop. The Committee shall also be responsible for setting, publishing, and if needed, marking the routes.

6.1.2 Events Team shall be responsible for scheduling and setting up club events. Events include club meetings, membership drives, charity events.

Central Carolina Cycling By Laws – Rev A

- 6.1.3 Membership Team shall be responsible for receiving and processing the membership applications, maintaining an up to date Roster of Members, and promoting membership throughout the Cycling Community. The Committee shall also be responsible for maintaining a mailing list of participants in club sponsored or affiliated races and events.
- 6.2 Special Teams shall be created by the Executive Board or membership at large as the need arises.
- 6.3 The President shall appoint all Team Chairmen.
- 6.4 Team Chairmen shall be responsible for selecting their committee members and completing the tasks assigned to them.
- 7 Expenditures
 - 7.1 All expenditures must have prior official approval of the Executive Board. Certain classes of expenditures may be given approval by the Executive Board before they come due.
- 8 If the club is disbanded, the remaining funds shall be used to satisfy any outstanding debts. Any remaining balance of club funds shall be provided to a charitable organization that supports and forwards the cause of cycling safety and advocacy.
- 9 Amendments to these By-Laws shall be made as necessary upon approval of a majority of all the members in good standing.